
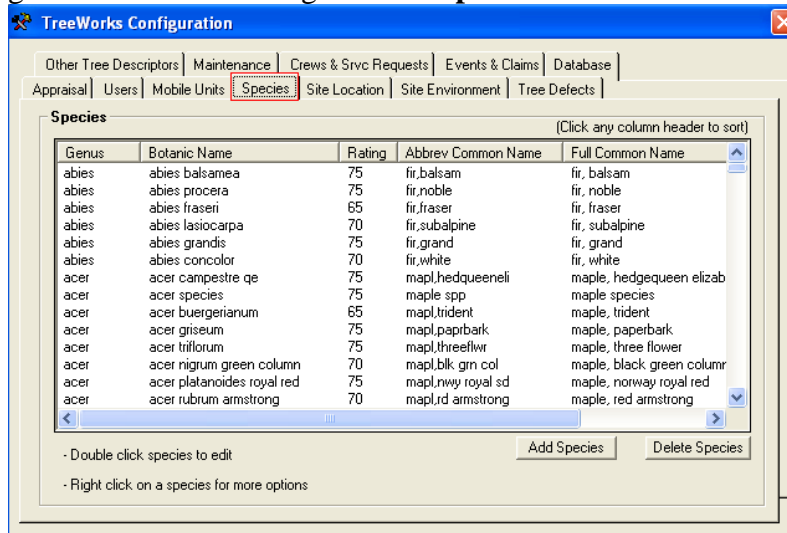


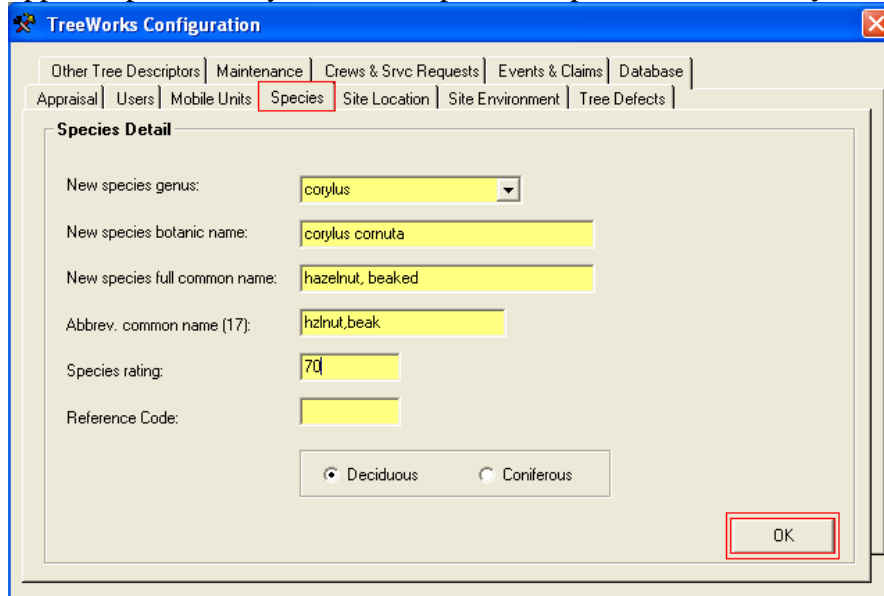
## How to customize / configure species dropdown lists

1. To customize your species dropdown list select the configurations icon  on the TreeWorks desktop.

2. In the configurations window navigate to the **species tab**.



3. To add a new species simply ‘**right-click**’ on the trees window and select to add species. Enter your species data following the protocol below. **Note: there is no comma between genus and species name. Note: the genus name comes before species name in the common name field.** The order of these fields is necessary if you wish for the species to appear alphabetically within the species dropdown list. **Save by clicking OK.**



4. Our new species is now added to the dropdown menus alphabetically. Nice.